



Notice of Availability of Required Disclosure Information

National Career College (NCC) must annually distribute to all enrolled students a notice of the availability of the information required to be disclosed pursuant to the Higher Education Act. The following information describes where prospective and enrolled students may easily access these disclosures on the NCC website, and, if applicable, indicates when separate notices for the information are provided to students.

Please note that a paper copy of any of the disclosures described below can be requested through the College's student services.

1. Financial assistance available to students enrolled at NCC can be found at: <http://nccusa.edu/financial-aid>

Additional details about the Institutional and Financial Aid information for students can be found in the NCC catalog, available at:

<https://nccusa.edu/wp-content/uploads/2018/07/NCC-Catalog-2018-2019.pdf>

2. NCC's retention rate as reported to the Integrated Postsecondary Education Data System (IPEDS) can be found at:

<http://nccusa.edu/uploads/images/Retention-Information-Student-Body-Diversity.pdf>

In the case of a request from a prospective student, this information will be made available prior to the student's enrolling or entering into any financial obligation with the institution.

3. NCC's completion or graduation rate can be found at: <https://nccusa.edu/wp-content/uploads/2018/10/Student-Right-to-Know-Act-2018.pdf> In the case of a request from a prospective student, the information will be made available prior to the student's enrolling or entering into any financial obligation with the institution.

4. Information about NCC's student body diversity can be found at: <http://nccusa.edu/uploads/images/Retention-Information-Student-Body-Diversity.pdf>

5. By October 1 of each year, NCC distributes to all enrolled students and current employees its annual security report. This report provides information about crime statistics for the past three previous calendar years concerning reported crimes and contains information regarding campus security and personal safety including topics such as: crime prevention, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. You can review the security report here:

https://nccusa.edu/wp-content/themes/natCarColl/assets/compliance/Campus_Security_Act_Disclosure.pdf

In addition to the annual October 1st distribution of the Annual Security Report to current students, all prospective students will receive a copy of the report prior to

enrollment. You may also receive hard copy of this report by requesting Campus Student Services Department or calling 818-988-2300.

6. Information about your educational records under the Family Education Rights and Privacy Act (FERPA) can be located here: <http://nccusa.edu/uploads/images/Family-Educational-Rights-and-Privacy-FERPA.pdf>
7. Information about the College's Drug and Alcohol Abuse Prevention Program (DAAPP) and the sanctions associated with violations under state and federal law can be found here: <http://nccusa.edu/uploads/images/Drug-and-Alcohol-Abuse-Statement.pdf>
In compliance with the Drug Free Schools and Campuses Regulations of the U.S. Department of Education, the college conducts a biennial review of the college's Drug and Alcohol Abuse Prevention Program.
8. Information regarding NCC's Vaccination Policy as required by the HEOA Section 485(a) and 20 U.S.C. 1092(a)(1) can be found at:
<http://nccusa.edu/wp-content/themes/natCarColl/assets/compliance/Vaccination-Policy.pdf>
In general, NCC does not require students to provide proof of vaccination prior to enrollment, however, physical exam and proof of immunization and/or certain testing may be required prior to entering the externship/clinical component of the program for certain programs.
9. NCC's policies and sanctions related to copyright infringement including unauthorized distribution of copyrighted materials, unauthorized peer-to-peer file sharing, and disciplinary actions taken is available at:
<http://nccusa.edu/wp-content/themes/natCarColl/assets/compliance/Copyright-Policy.pdf>
Additional information is also provided in the school catalog located at:
http://nccusa.edu/uploads/images/NCC_Catalog_2018-2019f.pdf
10. Students and employees seeking Information regarding the mail Voter Registration Form can find detail information located at:
<http://nccusa.edu/wp-content/themes/natCarColl/assets/compliance/Voter-Registration.pdf>
11. In accordance with Pub. L. 108-447, the "Consolidated Appropriations Act, 2005," NCC fully supports the Constitution Day event by providing educational program on the United States Constitution to commemorate the September 17, 1787 signing of the Constitution. More detail information regarding the Constitution Day is available at:
<http://nccusa.edu/wp-content/themes/natCarColl/assets/compliance/Constitution.pdf>

12. In accordance with 34 CFR 668.44, NCC makes available to all enrolled and prospective students, upon request at the front/reception desk or Student Services; Financial Assistance Information, Institutional Information, Information on Completion or Graduation Rates, and Institutional Security Policies & Crime Statistics between 9:00 am – 6:00 pm Monday through Thursday and 9:00 am – 5:00 on Fridays.

NOTE: This information is also posted in Campus Student Lounge / Breakroom for student and employee access.

I, _____, hereby represent and certify that I have read the foregoing and fully understand the information disclosed.

Student Signature

Date