

# Want a career in Business Management & Accounting?

The Associate of Applied Science degree in Business Management and Accounting prepares graduates for entry-level employment in various Business Administration settings and Accounting firms. This program is designed to meet the standards of today's growing Accounting field and Business Administration areas. You will attain all the hands-on training and academic knowledge needed to gain excellent employment opportunities within the field.

The BMA program at the National Career College will allow you to practice and learn today's computer accounting software, develop professional spreadsheets and even study income tax preparation. Students will learn and develop critical thinking and business management skills, in addition to marketing and business law to meet today's employers need.

Upon completion of the program you will obtain an Associate of Applied Science Degree in Business Management and Accounting. You will acquire the skills needed to administer the management of a business and office activities along with a strong accounting knowledge base.



## You will learn:

- *Business Management*
- *Business Marketing*
- *Accounting for Business*
- *Cost Accounting*
- *Database Applications*
- *QuickBooks*
- *Operating Systems & Microsoft Office Applications*
- *Income Tax Preparation*
- *Business Law*
- *General Education*

## Career Assistance

Graduates of National Career College Business Management and Accounting program are able to obtain positions in a variety of business settings such as:

- *Financial institutions*
- *Healthcare facilities*
- *marketing firms*
- *government and public agencies*
- *commercial companies,*
- *manufacturing industry*

Our placement department will assist graduates with the development of their interviewing techniques as well as supply possible employment leads to facilities that are excited to have National Career College Graduates.

## Financial Assistance

At National Career College, we don't want to limit your career opportunities. We offer a range of education financial aid options, and our financial aid department will be happy to help you find the best financial options available to you.

For more information about our graduation rates, the median debt of students who complete the program, and other important information visit our website at [www.nccusa.edu](http://www.nccusa.edu)